

**St. Charles Borromeo Catholic School Chapter**

**NJHS Bylaws**

**Selection Criteria**

**I. Attendance at St. Charles Borromeo Catholic School**

- A. Only middle school students who have completed two full trimesters at SCBCS are eligible for membership..
- B. Students who have been inducted into the NJHS at a prior school will be permitted to enter the SCBCS chapter after verification of induction. This includes a copy of the membership card, certificate, or a letter from the prior school's NJHS sponsor.
- C. Students must have no more than **8 tardies** and **10 absences** during the current school year to be eligible for consideration..

**II. Criteria for Selection**

**A. Scholarship**

1. Maintains a cumulative 3.5 out of 4.0 GPA for the two trimesters prior to selection in core subjects. (religion, math, social studies, science, ELA)
2. Students must not have an "I" in any subject for the previous 2 trimesters in their core subjects.

**B. Leadership**

1. Demonstrates initiative in promoting school activities.
2. Exercises positive influence on peers in upholding school ideals, sportsmanship, or community service..
3. Exemplifies positive attitudes..
4. Demonstrated dependability in any responsibility accepted.

**C. Service**

1. Volunteers and provides dependable and well organized assistance, is gladly available, and willing to sacrifice to offer assistance..
2. Renders any requested service to the school cheerfully and enthusiastically.
3. Participates in some activity outside school that includes a major component of service. Examples:
  - a) Scouting

- b) Religious groups
  - c) Volunteer services for the poor, elderly, or disadvantaged, e.g. Extended Care facilities for the elderly and infirm, food pantries, Morning Star, etc.
4. Shows courtesy and respect in assisting visitors, faculty and fellow students..

#### **D. Citizenship**

1. Understands the importance of civic involvement, as evidenced by an awareness of issues of social justice, the need for strong leadership skills, and a respect for the government of the country, state, community and school..
2. Demonstrates leadership skills through mature participation in activities such as scouting, community organizations, school clubs, and sports teams.

#### **E. Character**

1. Hallmarks of good character include: respect, responsibility, trustworthiness, fairness, caring and citizenship. To demonstrate these characteristics, a candidate must:
  - a) Cooperate with school policies including care of property (such as books, lockers, furniture, and environment); and uniform requirements.
  - b) Demonstrate the highest standards of honesty and integrity by acknowledging adherence to rules, avoiding even the appearance of cheating, and an unwillingness to profit from the mistakes of others..
  - c) Regularly show courtesy, respect, and concern for adults, peers, and any other members of the community.
  - d) At the time of application, the student should have no more than 2 blue card signatures in total for the year of application.
  - e) Students applying may not have either an in school or out of school suspension in the year of application.
  - f) Students applying should have no violations to the Diocesan Technology Responsible Use policy.

### **III. Selection Process**

1. Students who meet the academic 3.5 GPA requirement will be identified.
2. Conduct history of those identified as candidates will be reviewed for the same two trimesters..
3. Candidate notification:

- a. A letter will be drafted explaining the requirements, the date of the deadline for the application packet, and the selection process.
  - b. Students meeting the initial criteria will be given the application packet. This is to be completed by the student and signed by both the student and his or her parent/guardian.
4. Students will return the completed application packet by the specified due date. Late packets will not be considered.
5. The application packet will be screened by the advisers for completion of requirements.
6. The application packet of those student candidates, who meet the requirement, will be forwarded to the faculty council for review.
7. The faculty council will receive copies of the application packets, as well as a copy of the student's behavioral history.
  - a. Council members may request additional information from the advisers.
8. The advisers will review the faculty council's recommendation and generate a list of students to be inducted into the NJHS.
  - a. Principal will be notified of the inductees.
  - b. Students will attend an informal interview with the principal and adviser(s).
  - c. Students not selected to join NJHS will be notified during their interview.
  - d. Students will be made aware of their selection during their interview.

#### **IV. Induction Ceremony**

- A. Induction ceremony will be planned and executed by the faculty advisers.
- B. Date for the induction will be approved by the administration.
- C. Current NJHS members and parents will provide a post-induction celebration for the new inductees and their parent(s), to be coordinated through the advisers.
- D. Format, plans, and the celebration will be evaluated by the advisers and administration after each induction.