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**ST. CHARLES BORROMEO CATHOLIC SCHOOL**

**PRE-K AFTERCARE PROGRAM**

SCBCS offers a rich educational and recreational-based aftercare program to serve the student population for Pre-K.

The SCBCS Aftercare program nurtures the potential of every child. Children are cultivating the values, skills, and relationships that lead to positive behaviors, better health, and academic achievements. Students in the aftercare program will receive a small snack and then supervised activities.

SCBCS utilizes room 102, the classroom behind Kindergarten.

After School, 3 pm – 6 pm (2 pm on Wednesdays), snacks provided. There is no aftercare offered on non-student attendance days.

Aftercare fees are per child per week and are as follows:

1 day: $22 per week

2 days: $42 per week

3-5 days: $63 per week

Additional Fees:

One-time Registration fee: $15

Discounts:

Multi-Child: 10%

Diocesan Employee: 50%

**Billing**

All billing will be through FACTS.

Late Fee: If parents are late picking up their child from aftercare (past 6 pm), there is a charge of $1 per minute per child. This will be billed through FACTS.

For any questions or concerns about aftercare billing, please contact:

**Marjit Phipps**

**Front Office - Admin**

Email: mphipps@scbcs.net

**Discipline Guidelines**

* All school rules apply.
* Behave respectfully and courteously toward all staff and students.
* No toys or personal items from home.
* Respect staff and program supplies/ property.
* Zero tolerance for any type of physical violence.
* Zero tolerance for bullying in any form.

**Illnesses & Accidents**

All emergency information must be on file with the school through the FACTS Family Portal System. First aid will be administered for minor accidents. Medication will not be given. For major accidents, 911 will be called.

**Sign Out Procedures**

* Parents, guardians, or drivers authorized to do so on the Alternate Pick-up Authorization section of the application form must sign out the student(s) on the Aftercare attendance sheet. Students will not be released until she or he is signed out on the attendance sheet.
* Individuals not listed on the enrollment forms will not be allowed to pick up students without written consent from the parent/s or guardian.
* Please register with a cellphone number that accepts text messages.

**ST. CHARLES BORROMEO CATHOLIC SCHOOL**

**Aftercare Registration**

**PLEASE PRINT CLEARLY**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s First and Last Name Mother’s Cell Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Email Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s First and Last Name Father’s Cell Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Email Address

**Please list additional people who may pick up your child:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Pick Up #1 First and Last Name Cell Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Pick Up #2 First and Last Name Cell Number

**Student Name/s**  **Allergy/Health Concern**

Student #1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

Student #2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

Student #3: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

Student #4: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ yes \_\_\_\_ no

If yes to Allergy/Health Concern, please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_